

# IMPAIRED DRIVER REHABILITATION PROGRAM

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## *Intensive Program Rules & Regulations*

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- Arrive promptly and attend all sessions; tardiness will result in dismissal from the program. An absence during a session will be considered voluntary withdrawal from the program and will result in being dismissed from the program.
- Attend the program alcohol and drug free. Any evidence of the use of substances prior to or during the program will result in immediate dismissal from the program. No alcohol / drug use while on lunch or any breaks. Breathalyzers &/or drug testing is random and mandatory.
- Active participation in session discussions will be required at all sessions and is must be appropriate. No foul language or inappropriate comments will be tolerated. Class leaders have final determination of appropriate behaviors. Inappropriateness or lack of participation may result in dismissal from the program.
- If any of the subject area or topics cause any stress or emotional response, please feel free to leave the room and return when possible. Please speak with group leaders on break about concerns or issues you may be having.
- Cell phones are to remain off or on silent during the programs. Cell phones are only allowed to be used while on breaks. Due to confidentiality no cell phone use is allowed in the rooms of the program.
- Behavior and clothing must be professional and appropriate. Do not wear any clothing that may be offensive including but not limited to; foul language, sexual themes or messages, clothing containing any alcohol or drug use, brands or logos. Inappropriate clothing is grounds for dismissal.
- Smoking follows hotel policy and if allowed must be in the designated areas.
- Emergency exits, and rest rooms will be pointed out by program leaders. If you need to use the rest room, please exit room quietly and return promptly.
- CONFIDENTIALITY is required and expected. This includes any people or discussions within the group.
- If an individual fails to successfully complete the IDRP Educational Program, no monies will be refunded. You may register into a second IDRP Program, at no additional cost. If you had paid for the optional meal you will need to repay the \$15.00 to get another meal for the second program.
- Failure to satisfactorily complete a second IDRP Educational Program will require an additional program fee of \$220.00
- Cancellation Policy: There is a 24-hour cancellation policy. If you cancel prior to 24 hours you will be able to have a full refund or have your payments applied to a different program. Cancellation after the 24-hour time will result in forfeiture of the fees paid.

**I have read and agree to comply with all rules and regulations. I understand that any violation of program rules or inappropriate behavior (as deemed by program leaders) will result in dismissal from the program.**

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Client Signature

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Date

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